

NORTHERN SPORTS FIELDS COMPLEX AND PARK COORDINATION  
&  
OVERSIGHT AD HOC COMMITTEE

Meeting Minutes  
10 October 2002 P.M.  
Marshall Community Center Annex, Marshall, VA

**1. Call to Order and Opening Remarks**

The October 10, 2002 meeting of the Northern Sports Fields Complex and Park Coordination and Oversight Committee (NSFC) was called to order by the Chairman, Harry Atherton, at 7:00 PM.

**Committee Members and Staff Present:**

Harry Atherton, Board of Supervisors  
Randy Wheeler, Deputy County Administrator  
Bob Sinclair, Planning Commission  
Marie Glascock, Scott District  
Joan Fries, Marshall Business & Residents Association (MBRA)  
George Downes, Jr., FYSCC  
Cynthia Hair, Staff  
Sue Woolford, PHR & A

**2. Adoption of the Agenda**

The agenda was modified to allow for additions, as follows:

- Item 4 – Discussion on Moving Pool Site – Mr. Atherton
- Item 5 – Project Manager's Report – Mr. Wheeler/PHRA
- Item 6 – Amendment(s) to Contract with FYSCC – Mr. Atherton & Mr. Downes
- Item 7 – Project Design Update -- PHRA
- Item 8 – Project Lighting Study – Update -- PHRA
- Item 9 – Roundtable
- Item 10 – Set Next Meeting Date
- Item 11 -- Adjourn

There being no further changes or additions to the agenda, it was adopted as presented.

### **3. Adoption of the Minutes of 8/28/02 Special Meeting & 9/12/02 Meeting**

There were no changes to the minutes of the August 2, 2002 special meeting and they were approved unanimously upon motion made by Mr. Sinclair that was seconded by Mr. Atherton.

Mr. Atherton corrected the minutes of the 9/12/02 meeting on page 3, Item 8, line 1, to read as follows: **The Marshall Business and Residents Association (MBRA) conducted an independent survey on two proposed sites for the swimming pool.**

There being no further changes to the minutes of 9/12/02 they were approved unanimously upon motion made by Mr. Sinclair that was seconded by Mr. Atherton.

### **4. Discussion on Moving Pool Site**

Mr. Atherton reminded the committee that the poll conducted by the MBRA on the preferred site of the swimming pool had been virtually evenly split between the two possible sites. (One site is included in the new park and the other is to move the pool to the Marshall Community Center property.) Mr. Atherton said he is continuing to search for any “deal-stoppers” in moving the pool to the Community Center site. He said that preliminary findings by County Soil Scientist, Mr. Hatch, indicate that the Community Center site is of sufficient size to accommodate the pool. He also presented the possibility of moving one of the ballfields from the new park site to the Community Center, but upon inspection it was determined there was too much rock on the site for a ballfield. Apparently, rock is not as big a problem in construction of a swimming pool as it is for a ballfield. Mr. Atherton said that determining the site of the new pool would be left to the committee. He said that he has spoken to Mrs. Carter (Mellon Estate) and she said that if the Board of Supervisors requested that the pool be moved from the new park site that they (Mellon executors) would consider the matter. She said she felt that the pool was an integral part of the gift to the community. Mr. Atherton polled committee members present, as follows:

Mr. Atherton – move to Community Center

Mr. Bond (via letter to Mr. Atherton) – move to Community Center

Mr. Downes – move to Community Center

Mrs. Fries – move to Community Center (per MBRA)

Mr. Sinclair – remain in new park site

Mrs. Glascock – remain in new park site

Mr. Atherton said he would contact Mr. Graham and see if he feels strongly on either decision. Mr. Atherton said if Mr. Graham thinks it should move to the Community Center, then he will take the matter to the Board of Supervisors and the Mellon Estate executors.

### **5. Project Manager's Report – Mr. Wheeler**

- The pre-bid conference for the Groundwater Study RFP was held last Wednesday (10/2/02) at 10:00 AM at the Community Center. Mr. Wheeler said the room was full of applicants and that a site visit was conducted after the conference. He said that RFPs are due at the Finance Office tomorrow (10/11/02) and that a recommendation should be made by next month's meeting for consideration by the committee.

### **6. Amendment(s) to Contract with FYSCC**

Mr. Atherton and Mr. Downes continue to work on this matter, saying that consideration of the new lighting ordinance needs to be investigated regarding game time restrictions.

### **7. Project Design Update**

Ms. Wolford of PHRA said that she had presented the two concept plans for the park to the Parks & Rec Board at their September meeting and said that the Board preferred Option 3, as had this committee. She said the same result had occurred when the Options were presented to the MBRA and to the FYSCC group.

Ms. Wolford said that the historic and cultural research study was complete and there were no problems. She said that the survey of the pond had been completed as well and that nothing had changed since Mr. Plescou's remarks at the last meeting (regarding size of the pond, etc.) She said that the water/irrigation study had begun as well as a water availability study. Ms. Wolford discussed the permitting options for the site with the Army Corps of Engineers (Nationwide #34 vs. the newer SPGP). She said that in order to make the November 1st deadline to file for the original permit, the process would have to move forward quickly. Mr. Atherton asked if it was possible to amend a permit once it had been granted. Ms. Wolford said that a disruption study would have to be conducted and then you could come back on a permit under SPGP.

Ms. Wolford said that PHRA had also met with VDOT regarding the roads and funding allocated for the project, specifically the pool. She said that VDOT had some concerns with Option 3 and the building at the entrance of the park site. VDOT wants it outside of their right-of-way, but they have agreed to work with PHRA on the issue. She said that VDOT had no problem with the additional access/exit on Option 3.

Ms. Wolford said that determining the site for the pool was critical in deciding which of the Options were best, and in submitting the permitting to the Army Corps of Engineers. Ms. Wolford discussed the Options, including the thoughts of Mr. Plescou from last month's meeting regarding linear feet of disturbance and how it relates to permitting. Mr. Wheeler asked if there were any additions (other than the entrance building) on Option 3 that had not been included in the original Conceptual Plan. Ms. Wolford said the other additional features are the alternate access/exit, the security building and the larger parking lot for the pool.

Mr. Atherton said it was a good point to consider the changes to the master plan and asked if there was a need for indoor meeting space and a building for security.

Mr. Miller said that there were four reasons that support the need for the building, as follows:

1. Structure at the entrance of a site conveys a higher level of security
2. Need for tournaments conveys a need for meetings, i.e. protests, etc.; also various sports groups have showed interest in holding their meetings at the site
3. Lighting/irrigation controls, etc. should not be housed together in a maintenance building containing equipment, mowers, seed/fertilizer/chemicals, etc.
4. A full-time park manager needs office space

Mr. Wheeler discussed the pool building specifications, saying that the one at Vint Hill was under construction and committee members should visit that site since the park pool would be based on the same basic design.

Discussion on all buildings proposed for the site continued and Ms. Wolford said that once the Option is selected that PHRA would go back to the sports groups to discuss more specific for buildings and fields.

Mr. Atherton asked Ms. Wolford if Option 3 was still the best for the site.

Ms. Wolford said that there were still some small details to work out before she could recommend it.

Further discussion included location of wells and how the water study will impact the permitting and how quickly the schedule can move ahead.

#### **8. Project Lighting Study – Update – PHRA**

Ms. Wolford said that PHRA had been in contact with Clanton Lighting Consultants and that a fee proposal and scope of work had been received from them. PHRA should have something to report to the committee at the next meeting.

#### **9. Roundtable**

Mr. Miller said that the recreation access grant for the roadway is on the Transportation Board's agenda for next month. He said that if the pool should move, then there may be some changes in the amount of funding for the roadway.

Mr. Wheeler again encouraged committee members to visit the Vint Hill pool construction site to get an idea of the design.

#### **10. Set Next Meeting Date**

The next regular committee meeting is scheduled for 7:00 PM, Thursday, November 14, 2002, at the Marshall Community Center Library.

#### **11. Adjourn**

The meeting was adjourned at 8:05 PM.